

WEST PERRY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
MONDAY, APRIL 14, 2014
7:30 P.M. BOARDROOM
AGENDA

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES

1. March 10, 2014
2. March 31, 2014

IV. TREASURER'S REPORT

1. Revenue and Expense Report – March 2014
2. Treasurer's Report – March 2014

V. APPROVAL OF BILLS

1. Regular Bills and Procurement Card transactions

VI. SPECIAL PRESENTATIONS

1. Staff and Student Spotlight – Dr. Brunner and Mr. Clouse
2. Mr. Bruhn – Cumberland/Perry Area Vocational Technical School – Student Presentation
3. Spanish Travel Club and Mrs. Ewing – Puerto Rico Trip request

VII. RECOGNITION OF VISITORS

1. West Perry Education Association
2. West Perry Education Support Professional Association
3. Others

VIII. OLD BUSINESS

1. Personnel:
 - a. Kristin Davis, West Perry High School, Yearbook Advisor, resignation effective the end of the 2013-2014 school year. This item was tabled at the March 10, 2014 Board meeting.

IX. NEW BUSINESS

1. The Board recommends the formation of a multidisciplinary committee, led by the Superintendent of Schools, to review the proposed high school schedule, concerns raised, and report back the results of the review at the May 19, 2014 Board meeting. The Board authorizes up to \$3,000.00 be allocated from the general fund to fund out-of-District consulting services if needed. Two Board members shall be appointed to the committee.
2. The Administration is recommending approval of the food service management contract to Metz Culinary Management for the 2014-2015 fiscal year at a guaranteed loss of no greater than \$45,000. The contract may be renewed by mutual agreement for up to four additional one-year periods.
3. The Administration is recommending approval of the proposal from Weber Excavating for the installation of additional sidewalk and curbing at West Perry High School in the amount of \$10,300. This amount will be taken from the 2013-2014 Maintenance Budget and added to the original contract that was approved at the May 13, 2013 board meeting.
4. The Administration is recommending approval of the Independent Athlete Agreement for a West Perry athlete to participate in Interscholastic Swimming during the 2014-2015 season.
5. The Administration is recommending approval of the revised Middle School Principal job description.
6. The Administration is recommending approval of the revised Athletic Coach job description.

7. Personnel:

- a. Judy Uniatowski, Carroll Elementary, Third Grade Teacher, resignation due to retirement, effective the end of the 2013-2014 school year.
- b. Joyce Bidwell, West Perry High School, Learning Support Aide, One-on-One, resignation due to retirement, effective the end of the 2013-2014 school year.
- c. Donald W. Zukauckas, West Perry School District, Maintenance Technician-HVAC, resignation effective April 4, 2014.

d. Leave of Absence:

- 1. Sally A. Zeigler, West Perry Middle School, General Food Service Worker, 5 hours, is requesting a paid leave of absence from March 3, 2014 through April 10, 2014, to be followed by an unpaid leave from April 11, 2014 through the end of the 2013-2014 school year. Ms. Zeigler has met all requirements for said leave in accordance with the agreement between West Perry School District and the West Perry Education Support Professional Association.

- 2. The following staff have taken and/or are requesting approval of leave without pay.

Rachel Mleczo	Blain Elementary, Title I Teacher	March 27 & 31(1/2AM), 2014
Barbara Kennedy	New Bloomfield Elementary, Casual Food Service - 2.5 hours	February 28, 2014
Jane Lucas	West Perry High School, Learning Support Aide	April 2, 3, 4, 2014
Sharon Liggett	West Perry High School, Learning Support Aide	May 5, 6, 7, 2014
Joyce Bidwell	West Perry High School, Learning Support Aide, One-on-One	May 8, 2014
Kathy Zendt	West Perry High School, Guidance Clerk	May 20, 2014

e. Transfers:

- 1. Renee LeDonne, West Perry Middle School, Assistant Principal-205 days, transfer to West Perry Middle School, Principal-245 days, effective July 1, 2014; Salary: \$80,000.00. Mrs. LeDonne will be filling the vacant position of Bernard Danko, due to retirement, Personnel, Item 4-a, of the March 10, 2014 Board agenda.
- 2. Patty L. Melius, Blain Elementary, Cafeteria Head Cashier, 6 hours, transfer to West Perry Middle School, Cafeteria Head Cashier, 6 hours, effective May 27, 2014; Salary: \$11.34 per hour. Mrs. Melius will be filling the vacant position of Ruth Mullen, due to retirement, Personnel, Item 2a-1, of the February 10, 2014 Board agenda.

f. Employment - All Pending Receipt of Required Documentation:

- 1. Stevie Jo Heller, West Perry School District, Business Manager/Board Secretary, effective April 28, 2014; Salary: \$75,000 (prorated at \$306.12 per day). Ms. Heller will be filling the vacant position of Beth Weiner, due to retirement, Personnel, Item 2-a, of the March 31, 2014 Board agenda.
- 2. Mitchel J. Moyer, West Perry District Office, Maintenance Technician, effective date to be determined; Salary: \$14.50 per hour. Mr. Moyer will be filling the vacant position of Rodney Gish, due to resignation, Personnel, Item b-1, of the February 6, 2014 Board agenda.
- 3. Day-to-Day Substitute Teacher:
 - a. Robyn Russotto – Physics 7-12; Chemistry 7-12; Mid-Level Math 7-9
- 4. Bus/Van Drivers:
 - a. Gary Eby for Dum's Busses/Dennis Dum
- 5. The Administration is recommending the following coaches for approval:
(Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)
 - a. Craig May, Assistant Football Coach; Stipend: \$3,573.00. This position was previously held by Bob Boden.

Employment continued:

- b. Lori Ellerman, Head Varsity Cheerleading Coach; Stipend: \$3,112.00. This position was previously held by Kim Smith.
- c. Harvey Heckert, Volunteer Softball Coach
- d. William Morrow, Volunteer Softball Coach
- e. Daryl Zaring, Volunteer Softball Coach

EDUCATION

1. Federal Programs update
2. The Administration is recommending approval of the following textbooks for the AP English Language and Composition course at a cost of \$1,760.00 (funds to be paid from the 2013-2014 Curriculum and Instruction budget):
Readings for Writers, Wadsworth, Cengage Learning, Copyright 2013
3. The Administration is recommending approval of the following changes in high school course titles with the start of the 2014-2015 school year:
 - a. From "Tech A" to "Exploring Metalworking and Electrical Tech"
 - b. From "Tech B" to "Exploring Wood and Plastics Tech"
 - c. From "Tech C" to "Exploring Graphics Tech"
 - d. From "Mechanical Drawing" to "Engineering Graphics"
4. The Administration is recommending approval of the following new courses with the start of the 2014-2015 school year:
 - a. Science Fiction
 - b. Short Stories
 - c. ELO Literature
 - d. ELO Biology
 - e. Drawing and Painting
 - f. AP English Language and Composition
5. The Administration is recommending approval of the following changes to the Planned instruction courses with the start of the 2014-2015 school year:
 - a. Replacing "Advanced General Science" (1 credit) with "Meteorology" (0.5 credit) and "Astronomy" (0.5 credit)
 - b. Replacing "Screen Printing" (0.5 credit) with "Digital and Print Media" (0.5 credit)
 - c. Expanding "Advanced Microsoft Office" (0.5 credit) to two courses – "Microsoft Office I" (0.5 credit) and "Microsoft Office II" (0.5 credit)
6. The Administration is recommending approval of a summer Behind-the-Wheel driver education program at West Perry High School. All costs to be covered by student registration fees.
7. The Administration is recommending approval to operate a summer school program for four (4) weeks during the summer for eligible students in grades 9-12 who require credit recovery. Costs to be covered by student registration fees. District funds up to \$1,000.00 will be used if registration fees do not cover total costs.

POLICY

1. First Reading:
 - a. Policy C 913– Nonschool Organizations/Groups/Individuals
 - b. Policy P 220 – Student Expression/Distribution and Posting of Materials
2. Second Reading:
 - a. Policy C 904 – Public Attendance at School Events
 - b. Policy E 323 – Tobacco
 - c. Policy P 222 – Tobacco

FISCAL

1. District Student Activity Funds Report as of March 31, 2013 (informational item only)
2. 2013-2014 Budgetary Transfer Requests
3. The Administration is recommending the following equipment at West Perry Middle School be declared surplus:
 - 3 – Film Strip Projectors (obsolete)
 - 1 – Dual Cassette Player (obsolete)
 - 4 – Tape Players (obsolete)
 - 5- Overhead Projectors (do not work)
 - 1 – Television (does not work)
 - 2 – Video Cameras (do not work)
 - 5 – VCRs (do not work)
 - 5 – DVD/VCR Players (do not work)
4. The Administration is recommending the following equipment at West Perry High School be declared surplus.
 - 1 – Lincoln Mig Welder (computer board does not function/will not weld)

ADJOURNMENT

Board Agenda 6: 04-14-14
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